

## RESULTS OF PILOT PROGRAM REVIEWS CONDUCTED IN SIX SCHOOLS

*A program review is a concise description of a prescribed set of actions to determine if a program meets specific standards usually set out as part of a larger plan. The purpose of piloting the program review is to refine the instrument itself. As a pilot review is conducted, critical information is gleaned through discussion with school staff about how to further refine the instrument to better support schools. A draft of the entire program review instrument, currently under revision, can be accessed at <https://www.gcsnc.com/depts/al/parents/pdf/FINAL%20PROGRAM%20REVIEW%2003%2004%2008%20Revision.pdf>*

*The Department of Advanced Learning (AL) is very appreciative to those schools that volunteered to be part of the pilot. Schools were informed that the results of this review were for the development of this instrument only. AL developed the program review to ensure consistent delivery of services throughout Guilford County Schools and to determine how to best support and to serve students and schools. Additionally, the program review identifies areas of exemplary effort, as well as actions that have not been taken by the school. When a required action is not taken, the program facilitator assigned to that school works WITH appropriate school staff member(s) to develop plans to resolve any areas not in compliance.*

Pilot School	AL Program Facilitator	Date of Review	<u>Summary</u> of Findings	School Response to Findings	Date to be Completed/ Reviewed
Morehead ES	Kathy Moore	2/25/2008	<b>All required actions taken and documented as required by the AL Plan, exceeding expectations</b>	NA	NA
Parkview ES	Sandy Edwards	2/26/2008	<b>All required actions taken and documented as required by the AL Plan, exceeding expectations</b>	NA	NA
Jackson MS	Toni Roland	3/6/2008	<p><b><u>Actions TAKEN but not documented:</u></b></p> <ul style="list-style-type: none"> <li>• Evaluation of program service options</li> <li>• Professional development opportunities provided to staff</li> <li>• Communication strategies to effectively reach parents</li> </ul> <p><b><u>Actions NOT taken:</u></b></p> <ul style="list-style-type: none"> <li>• Principal approving teacher created annual plans differentiated instruction in the regular classroom</li> </ul>	<p>Documentation will be collected and documented by the Team for Advanced Learning Chairperson.</p> <p>Plan is under development.</p>	<p>April 8, 2008</p> <p>May 2008</p>

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Kernodle MS	Kathy Mayer	2/26/2008	<p><i>Actions <b>TAKEN</b> but not documented:</i></p> <ul style="list-style-type: none"> <li>• Use of benchmark data to support student success not documented.</li> </ul>	Appropriate data will be collected and organized in a binder.	April 10, 2008
Grimsley HS	Kathy Moore	3/11/2008	<p><b>AL</b></p> <ul style="list-style-type: none"> <li>• <b>All required actions taken and documented as required by the AL Plan</b></li> </ul> <p><i>Actions <b>TAKEN</b> but not documented:</i></p> <p><b>PSAT/SAT</b></p> <ul style="list-style-type: none"> <li>• Communication of PSAT results to students (completed through English/Math classrooms)</li> <li>• School-wide strategies for SAT prep</li> <li>• School surveys to determine when each senior's plan to take the SAT</li> <li>• Communication to parents about connection between SAT and college admission</li> <li>• Evidence of participation of SAT Blitz</li> </ul> <p><b>AP</b></p> <ul style="list-style-type: none"> <li>• Written schedule of MS visitations</li> </ul> <p><b>IB</b></p> <ul style="list-style-type: none"> <li>• Written schedule of MS visitations</li> </ul> <p><i>Actions <b>NOT</b> taken:</i></p> <p><b>AP</b></p> <ul style="list-style-type: none"> <li>• Meetings in under-represented communities</li> </ul> <p><b>IB</b></p> <ul style="list-style-type: none"> <li>• Meetings in under-represented communities</li> </ul>	<p>Documentation of all <i>future</i> communications will be collected and housed in the SAT Champion's office</p> <p>Written schedules for MS visitations to encourage participation in the AP/IB programs</p> <p>AP/IB Coordinator takes the lead on developing a plan to target under-represented communities</p>	<p>Review of documents will be conducted in June 2008 by AL Program Facilitator</p> <p>April 4, 2008</p> <p>June 2008</p>

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			<p><b>PSAT/SAT</b></p> <ul style="list-style-type: none"> <li>• Communication concerning PSAT/SAT to parents about opportunities and results</li> <li>• Communication to ETS regarding errors in student reporting school codes</li> <li>• Information provided to school improvement team (PSAT/SAT/SOAS)</li> <li>• Effective assistance to students creating on-line accounts and on-line support</li> <li>• Provision of special support for students scoring under 800</li> </ul>	<p>Counseling Department and SAT Champion shall coordinate a plan for communication efforts to inform parents, and establish a plan to ensure effective communication channels between parents and school are used in the future.</p> <p>SAT Champion will develop a plan:</p> <ul style="list-style-type: none"> <li>• To increase participation in on-line support programs</li> <li>• To inform the school improvement team</li> <li>• To provide support to students scoring under 800</li> </ul>	<p>May 2008</p> <p>April 2008</p>
Smith HS	Toni Roland	2/28/2008	<p><i>Actions <b>TAKEN</b> but not documented:</i></p> <p><b>AL</b></p> <ul style="list-style-type: none"> <li>• Alignment with course selection with AL identified students' levels of service</li> <li>• Rosters of AL students for PSAT identification in September</li> <li>• Parent notification and counseling of</li> </ul>	<p>Collection of all documentation providing evidence of actions taken</p>	<p>April 1, 2008</p>



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			<ul style="list-style-type: none"> <li>• Use of CB authorized syllabi (Audit College Board Authorized Syllabi) and monitoring of use</li> <li>• Process to monitor the quality of instruction in the AP courses</li> <li>• Ensure that school offers a minimum of 15 AP/IB courses</li> <li>• Ensure that all courses are year-long or have year-long support</li> </ul> <p><b>IB</b></p> <ul style="list-style-type: none"> <li>• Written schedule of MS visitations</li> <li>• Aggressive parent outreach to recruit under represented groups</li> <li>• IB Diploma plans not available</li> <li>• Approval of applications from out-of-district students closely monitored</li> <li>• Ensure that school offers a minimum of 15 AP/IB courses</li> <li>• Regularly monitor grades of out-of-district and IB Diploma candidates</li> <li>• Process to monitor use of IB Curriculum and quality of instruction</li> <li>• Ensure that all courses are year-long or have year-long support</li> <li>• Accurate database of IB teacher training</li> <li>• Accurate records of budget expenditures</li> </ul>	Collection of all documentation providing evidence of actions taken	March 11, 2008

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			<p><i>Actions <u>NOT</u> taken:</i>  <b>PSAT/SAT</b></p> <ul style="list-style-type: none"> <li>• Administer PSAT to ALL students in Grades 9 and 11.</li> <li>• Communication concerning PSAT/SAT to parents about opportunities and results</li> <li>• Reporting SOAS findings to school improvement team</li> <li>• Communication to ETS regarding errors in student reporting school codes</li> <li>• Effective assistance to students creating on-line accounts and on-line support</li> <li>• Provision of special support for students scoring less than 800</li> </ul>	<p>School-based decision to provide PSAT administration to only students completing Algebra I.</p> <p>Plan for more effective communication to parents regarding opportunities and results</p> <p>Communication to ETS to correct recording errors</p> <p>Sharing a college counselor with Dudley HS who works with students to schedule the accounts; SAT Champion will develop a plan to provide additional support to students scoring under 800</p>	<p>June 2008</p> <p>June 2008</p> <p>Fall 2008</p> <p>Spring 2008</p>